

**LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING  
REGULAR MEETING**

**Tuesday, 7:00 pm**

**September 23, 2015**

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on September 23, 2015 at 7:00 p.m. at Licking Heights High School, 4000 Mink Street, Pataskala with Mr. Matt Satterwhite, President, presiding.

Mrs. Roth asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mrs. Nicole Roth, Mrs. Tracy Russ, Mr. Matt Satterwhite (7:15pm) and Mr. Richard Wand.

**Resolution #09-15-159. ADOPTION OF AGENDA**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education adopts the agenda.

AYES: Roth, Bagley, Russ, Wand

President declared motion carried.

**Resolution #09-15-160. CONSENT AGENDA**

Mr. Wand moved and Mr. Satterwhite seconded that the Board of Education approve the consent agenda – Item A through J. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Employment, Classified, 2015/2016

- a. Melissa Zimmer, Bus Driver, Transportation, 189 Days Prorated to 188 days/1 year contract/4 hours/(level 0) salary of \$15.21/hr. (Category A) effective August 18, 2015. (Due to filling open route)
- b. Joseph Kriner, Bus Driver, Transportation, 189 Days Prorated to 188 days/1 year contract/4 hours/(level 0) salary of \$15.21/hr. (Category A) effective August 18, 2015. (Due to filling open route)
- c. Judy Carruthers, Server Helper, Food Service, 189 Days Prorated to 184 days/1 year contract/1.5 hours/(level 5) salary of \$13.00/hr. (Category C) effective August 24, 2015. (Due to an Ohio Department of Agriculture licensing requirement) (Judy is currently employed as a Transportation Aide for 5.75 hours per day).

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d. Barbara Brunty, Crossing Guard, Transportation, 189 Days Prorated to 179 days/1 year contract/2 hours/(level 0) salary of \$12.57/hr. (Category E) effective August 31, 2015. (Replacing Ruth Ann Murdoch)

2. Resignation(s):

- a. Pam West, Cashier, LH North, effective August 4, 2015.
- b. Christine Micallef, Custodian, Building and Grounds, effective September 4, 2015.
- c. Melissa Zimmer, Bus Driver, Transportation, effective September 10, 2015

3. Employment, Supplementals, 2015/2016

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Stephanie Phillips	Building Level Tech Coordinator		High	2	0 \$1,939
Elizabeth Brown	MS Student Council Advisor (.5)		Central	4	0 \$606
Brittany McQuay	MS Student Council Advisor (.5)		Central	4	0 \$606
Lisa Painter	Lead Mentor/Resident Educator (.5)		District	4	5 \$822.50
Jaimie Morris	Lead Mentor/Resident Educator (.5)		District	4	5 \$822.50
Sean McCullough	Quiz Bowl		High	4	0 \$1,212
Kathy Hubbard	Speech and Debate		High	3	0 \$1,456
Taylor Thomas	Junior Class Advisor		High	4	0 \$1,212
Caitlin Roney	Junior Class Advisor		High	4	0 \$1,212
Alesha Haybin	Gifted Academic Coordinator		District	1	0 \$2,353
Stephanie Phillips	Mentor/Resident Educator		District	5	0 \$623
Aimee Wilson	Mentor/Resident Educator		District	5	0 \$623
Colleen Ouellette	Mentor/Resident Educator		District	5	2 \$740
Kathy Gamertsfelder	Mentor/Resident Educator		District	5	13 \$1,088
Amanda Andrews	Mentor/Resident Educator		District	5	1 \$682
Lynette Miller	Mentor/Resident Educator		District	5	0 \$623
Katelyn Baker	Mentor/Resident Educator		District	5	1 \$682
Kelli Whitley	Mentor/Resident Educator		District	5	2 \$740
Meredith Smith	Mentor/Resident Educator		District	5	1 \$682
Laura Mickelson	Mentor/Resident Educator		District	5	0 \$623
Dee Huey	Mentor/Resident Educator		District	5	0 \$623
Amber Dorsey	Mentor/Resident Educator		District	5	0 \$623
Mike Kinney	Mentor/Resident Educator		District	5	0 \$623
Amanda Cote	Mentor/Resident Educator		District	5	0 \$623
Pat Burkett	Mentor/Resident Educator		District	5	1 \$682
Kevin Womer	Mentor/Resident Educator		District	5	1 \$682
Holly Jayes	Mentor/Resident Educator		District	5	1 \$682
Gina Springer	Mentor/Resident Educator		District	5	1 \$682
Laura Boening	Mentor/Resident Educator		District	5	2 \$740
Emily Patterson	Mentor/Resident Educator		District	5	2 \$740
Lindley Baxter	Mentor/Resident Educator		District	5	0 \$623
Amy Mangus	Mentor/Resident Educator		District	5	2 \$740
Jason Phillips	Mentor/Resident Educator		District	5	1 \$682
Janet Betz	Mentor/Resident Educator		District	5	0 \$623
Jamie Bowsher	Mentor/Resident Educator		District	5	2 \$740
Vicki Willett	Mentor/Resident Educator		District	5	0 \$623
Krista Ackerknecht	Mentor/Resident Educator		District	5	3 \$798
Janine Seymour	Mentor/Resident Educator		District	5	1 \$682
Nikki Athey	Mentor/Resident Educator		District	5	0 \$623

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Jaimie Morris	Mentor/Resident Educator	District	5	10	\$1,030
Lisa Painter	Mentor/Resident Educator	District	5	10	\$1,030
Rick Hamann	Mentor/Resident Educator	District	5	0	\$623

4. Employment, Home Instruction Tutor, for special education students for the 2015/2016 school year.
  - a. Donna Chamberlain, at 5 hours per week at a rate of \$25 per hour plus mileage at the prevailing IRS rate.
  - b. Ann Karas, at 5 hours per week at a rate of \$25 per hour plus mileage at the prevailing IRS rate.
  - c. Pat Burkett, at 5 hours per week at a rate of \$25 per hour plus mileage at the prevailing IRS rate.
  - d. Shellie Ryan, at 5 hours per week at a rate of \$25 per hour plus mileage at the prevailing IRS rate.
  - e. Jacqueline Athey, at 5 hours per week at a rate of \$25 per hour plus mileage at the prevailing IRS rate.
- B. Approve Chelsey Shidaker and Mary Bezbatchesko for Freshman Orientation, at the rate of \$25.00 per hour for seven hours.

Comment: The above employees replaced Janet Betz and Marcie Brickman who did not participate in the orientation.

- C. Approve After School Detention Monitors at a rate of \$25.00 per hour:

Brittany McQuay	Krista Ackerknecht
Michelle Lisy	Alexandra White
Donald Carducci	Kevin Womer
Adam Barnes	Katelyn Baker
Grant Woerndle	Lynette Miller
Rick Hamann	Carla Smith
Mitch Tom	Kaylee Phillips
Brad Slater	Jessica Clark

Comment: There is no more Saturday School; all detentions are handled after school.

- D. Approve the following teachers at a rate of \$24.00 per hour up to .5 hours per day to stay after school to assist with getting students on their designated buses.

Brittany McQuay	Krista Ackerknecht
Michelle Lisy	Alexandra White
Donald Carducci	Kevin Womer
Adam Barnes	Katelyn Baker
Grant Woerndle	Lynette Miller

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Rick Hamann  
Mitch Tom

Carla Smith  
Kaylee Phillips

- E. Approve the ACT Preparation Sessions Proposal for six teachers for no more than 3 hours per teacher, at a cost not to exceed \$25.00 per hour, as provided in the back-up materials.

Comment: This is being paid with general fund monies.

- F. Approve the contract with Rockmill Financial Consulting at a cost not to exceed \$12,500.

- G. Approve the contract with Cross Creek Academy through the ESCCO at a cost of \$16,000 for the 2015/2016 school year.

Comment: This is to comply with a student's IEP.

- H. Approve the contract with the Buckeye Ranch at a cost of \$14,885 for the 2015/2016 school year.

Comment: This is to comply with a student's IEP.

- I. Approve the contract with Progressive Occupational Therapy Services, LLC for 3.5 hours per quarter as presented in the back up materials.

Comment: This is to comply with a student's IEP.

- J. Approve the contract with Haugland Learning Center at a cost of \$100 per hour for four hours per quarter.

Comment: This is to comply with a student's IEP.

AYES: Wand, Satterwhite, Bagley, Roth, Russ

President declared motion carried.

**Resolution #09-15-161. ACTION AGENDA**

Mrs. Roth moved and Mr. Satterwhite seconded that the Board of Education approves:

- a. Minutes of the August 18, 2015 Regular Meeting

AYES: Roth, Satterwhite, Bagley, Russ, Wand

President declared motion carried.

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**Resolution #09-15-162. FINANCIAL REPORT**

Mr. Satterwhite moved and Mrs. Russ seconded that the Board of Education approves the Treasurer's Financial Report, as presented.

AYES: Satterwhite, Russ, Bagley, Roth, Wand

President declared motion carried.

**Resolution #09-15-163. DONATIONS**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education approves the following donations:

1. Lockheed Martin Corporation, donation of school supplies for LH Central.
2. The following parents gave a total donation of \$161 for the Freshman Academy to LH High School:

Darryl and Ellen Caldwell  
Donald and Nicole Roth  
Timothy and Cheryl May  
Aja and Erick Wright  
Terri Janks  
Sean and Shelli Durieux  
Ken and Amber Tishenkel

3. The following parents donated food for the Freshman Academy to LH High School:

Jason and Avery Huizinga  
Jackalynn Olney  
Sara Yosick  
Beth Carmean  
Jude Hampshire  
Rhonda Major-Mack  
Beth Gary  
Heather Webb  
Sandy Hyde  
Kevin and Heather Flanagan

4. Target, donation of \$100 to LH West.
5. Bev DeNune, donation of school supplies to LH South, West and North
6. Summit Station United Methodist Church, donation of school supplies to LH South.
7. Xenos Church, donation of school supplies to LH South.
8. Athletic Boosters, donation of \$27,657.25 to Licking Heights School District.

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9. Athletic Boosters, donation of \$859.08 to Licking Heights School District.

AYES: Roth, Bagley, Russ, Satterwhite, Wand

President declared motion carried.

**Resolution #09-15-164. BUS ROUTING**

Mr. Satterwhite moved and Mr. Wand seconded that the Board of Education approves the bus routes for the 2015/2016 school year.

AYES: Satterwhite, Wand, Bagley, Roth, Russ

President declared motion carried.

**Resolution #09-15-165. SUPPLEMENTAL CONTRACT**

Mrs. Roth moved and Mrs. Russ seconded that the Board of Education approves the following supplemental:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Cathy Satterwhite	ELA Academic Chair 9-12	High	3	10	\$1,861

AYES: Roth, Russ, Bagley, Satterwhite (abstained), Wand

President declared motion carried.

**Resolution #09-15-166. PURCHASE**

Mr. Satterwhite moved and Mr. Bagley seconded that the Board of Education approves the pre-school curriculum at a cost not to exceed \$13,421.45.

Comment: This is to be paid with Early Childhood Special Education funds.

AYES: Satterwhite, Bagley, Roth, Russ, Wand

President declared motion carried.

**Resolution #09-15-167. FIELD TRIP**

Mr. Satterwhite moved and Mr. Wand seconded that the Board of Education approves the Mandarin Chinese students (MS & HS) to take a field trip to Kent State Tuscarawas to watch the Chinese performing arts troupe, September 22, 2015.

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Comment: The event is free for the Licking Heights students. The Confucius Institute at the East Central Ohio ESC will reimburse the transportation cost for the trip.

AYES: Satterwhite, Wand, Bagley, Roth, Russ

President declared motion carried.

**Resolution #09-15-168. EXECUTIVE SESSION**

Mr. Satterwhite moved and Mr. Wand seconded that the Board of Education enters into Executive Session at 9:05pm for the purpose of:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

Board of Education returned from Executive Session at 9:52pm.

AYES: Satterwhite, Wand, Bagley, Roth, Russ

President declared motion carried.

**Resolution #09-15-169. ADJOURNMENT**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned.  
Time: 9:52pm

AYES: Roth, Bagley, Russ, Satterwhite, Wand

President declared motion carried.

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PRESIDENT

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TREASURER